

# ***Southern Minnesota Health Care Engineers Association***

**Meeting Info: Thursday, October 21, 2010**

**Olmsted Medical Center  
1650 4<sup>th</sup> Street SE  
Rochester, MN.**

## **Lock-out/Tag-out**

**Presenter: Wendy Boyer - Brady Company**

Topics included : Regulations, requirements, and training and what procedures need to be in place related to Lock-out Tag-out per OSHA

## **Arc Flash –Education and Equipment**

**Presenters: Joe Armstrong and Joe Defelice - Square D**

Education on equipment, requirements, and programs related to Arc Flash

## **Business Meeting;**

**Call to order** – Dave Wenk

**Treasurers report** – Mike Storlien - waiting for the final number from the conference but were at about 20k. I will also send out an e-mail on due please pay prior to January 1<sup>st</sup>.

**Fall conference** – great responses from many of the guests – we did a fabulous job! We ran short on tool bags due to the large turn-out. The vendors would like to have drink tickets, possibly as part of their booth fee. May not have been necessary to drop the vendor fee's.

**Arc Flash** – Tom Pfeifer talked about his interpretation of the requirements from OSHA, Review the included letter.

**Elevator discussion** – Related to elevator recall during fire alarm vs. manually bringing cars to main floor on any fire alarm.

**Important dates** – Meeting on December 16<sup>th</sup> in Mankato (St. Clair) – elevator updates February 17<sup>th</sup> meeting is at \_\_\_\_\_ the April 21<sup>st</sup> meeting will likely be at Immanuel - St. Josephs in Mankato. Spring MHCEA conference is May 6<sup>th</sup>, Spring ASHE conference is April 7&8<sup>th</sup> in Mankato.

**MSFM Update** – Gary Schroeder - DSFM talked about several items:

1. Elevator shunt trip monitoring here is a link for requirements:  
<http://www.fire.state.mn.us/Healthcare/Elevator%20Shunt%20Trip.pdf> .
2. Fire and Smoke dampers are required to be inspected every four years in nursing homes and every six years in hospitals. If hospitals are going to use the 6 year you have to write a policy referencing the following:  
[http://www.cms.gov/SurveyCertificationGenInfo/downloads/SCLetter10\\_04.pdf](http://www.cms.gov/SurveyCertificationGenInfo/downloads/SCLetter10_04.pdf) and  
<http://www.fire.state.mn.us/Healthcare/Fire%20Damper%20Requirments%20for%206%20year%20testing.pdf>
3. Make sure when doing fire drills to vary the times and conditions – he looks for a minimum of 1 ½ hour between drills on a given shift.
4. Ensure you have a proper annual fire alarm inspection report completed. Here is a link to what needs to be on the report at the minimum:  
<http://www.nfpa.org/assets/files/PDF/CodesStandards/99InspecTestForm.pdf>
5. Gentex type of smoke alarms are required to be tested per manufactures recommendations (most are **WEEKLY**). Look by test switch on the smoke alarm.
6. Please review the booklet from CMS “So that’s what they look for”:  
[http://www.fire.state.mn.us/Healthcare/CMS Overview of the 2786.pdf](http://www.fire.state.mn.us/Healthcare/CMS%20Overview%20of%20the%202786.pdf)
7. Kitchen hood suppression systems (ANSUAL) must be UL 300 rated. See pages 92, 93, and 94 from the above link.
8. There is very good information available on the MSFM:  
<http://www.fire.state.mn.us/Healthcare/HealthCare.htm>

**Meeting adjourn**

**Tour of Olmsted County’s Waste to Energy Facility**