



# Southern Minnesota Health Care Engineers Association

**Thursday, October 22nd, 2009  
Albert Lee, MN. - East Annex building**

## **Education**

- David Leake from environmental Assurance

## **Business meeting**

Call to order – Tom Pfeifer

Secretaries report – There were no August meeting minutes

Treasurers Report

Operating book - \$ 3,893.89

Education book - \$ 15,638.51

Total checking available \$19,532.40

Old Business

Membership dues are due, Secretary will e-mail the invoice

2010 Conference

Committee progress reports:

Discussion costs for the vendor sign-up

Vendor registration forms were handed out

Discussion on various types of education

Ask around for a good large gift – we have  
plenty of notebook holders

Membership sign-up sheets will be e-mailed

New Business

Short discussion on a recent OSHA related incident – it  
would be nice to have training regarding roof protection/requirements.

Discussion on Fuel oil treatments contacts

Discussion on training from the ASHE conference – Today  
we work in Healthcare.

Discussion on training for our staff on potential training  
opportunities.

Meeting Adjourn